

ST. JOSEPH FOOD PROGRAM DONOR PRIVACY POLICY

St. Joseph Food Program is committed to respecting the privacy of our donors. As a donor submitting personally identifiable information to us or any of our staff, you consent to the terms and conditions of the policy and to our processing and use of Personal Information for the purposes stated below.

Personal Information Collected.

Here are the types of donor information that we collect and maintain:

- contact information: name, organization/company, complete address, phone number, email address
- contact preferences
- donation information: amounts donated, date of donation(s), and method
- information concerning hours you have volunteered
- your requests and comments
- information gathered from database modeling firms
- non-personally identifiable information, such as how many hits each St. Joseph Food Program website page receives, and if the visitor is repeat or new. This requires that a 'cookie' be sent to your web browser.

How Personal Information is Used.

St. Joseph Food Program uses your data to maintain records of donations, send acknowledgements, mail year-end tax statements to you, send newsletters, notices, and direct mail pieces, and for internal marketing purposes. We normally add you to our mailing list unless you request otherwise. Our third-party mailing service is obligated to treat the lists with confidentiality and is prohibited from transferring them elsewhere. We do NOT list individuals' names in ANY of our publications unless the individual has been made aware and agreed to the listing. Corporate and Foundation sponsors are listed in our Annual Report and event programs as appropriate. We use your written comments/letters occasionally to post on our website (in an anonymous fashion), and to respond to your inquiries. Credit card numbers are NOT retained once processed.

No Sharing of Personal Information.

*St. Joseph Food Program **will not** sell, rent, trade or transfer your personal information to outside organizations. Use of donor information will be limited to the internal purposes of St. Joseph Food Program and only to further the mission of St. Joseph Food Program. Nevertheless, security measures may not prevent all losses, and St. Joseph Food Program is not responsible for any damages or liabilities relating to security failures.*

Removing Your Name from Our Mailing List.

Please contact us if you wish to be removed from our mailing list. Email stjoesfoodprogram@gmail.com or call us at (920) 734-9461.

Changes to the Privacy Policy

We reserve the right to change this Privacy Policy from time to time. When we do, we will note the last update at the top of this Privacy Policy.

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Board Approval: 12/20/23